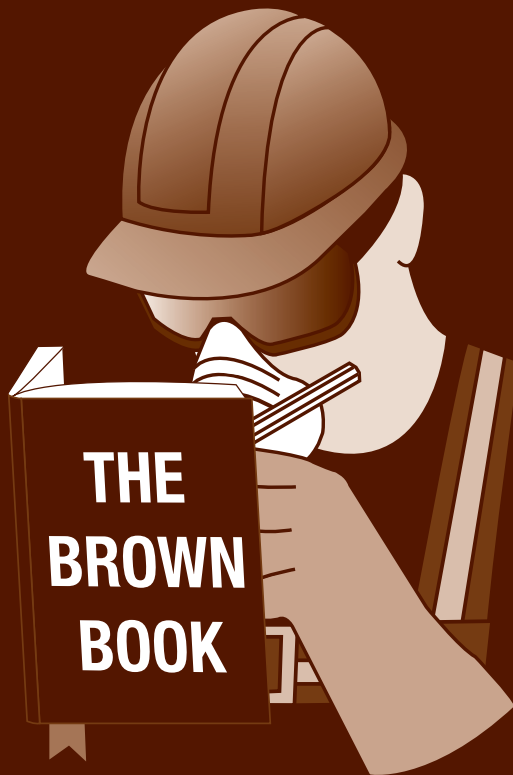


SAMPLE

I n t e r n a t i o n a l
THE BROWN BOOK

C a r e e r L o g B o o k



A Foundation For Safety

Record Competency, Skills, Experience & Training

- Construction • Mining • Energy • Oil & Gas • Offshore • Engineering • Manufacturing •
- Defence • Emergency Services • Maritime • Transport • Logistics • Forestry • Agriculture •

- Dogman • Riggers • Scaffolders • EWP • All Construction Worker Levels • Miners • Engineers •
- Shotfirers • Welders • Mechanics • Technicians • Fitters • Diesel Mechanics •

SAMPLE

I n t e r n a t i o n a l
THE BROWN BOOK

C a r e e r L o g B o o k

can be purchased online from

www.thebrownbook.com.au

Enquiries:

T: 1800 179 435

Int'l T: +614 3737 3382

F: +612 8084 0146

enquiries@thebrownbook.com.au

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9 780646 523972

ISBN: 978-0-646-52397-2

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Author: Michael W. Brown

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SAMPLE

THE BROWN BOOK

Personal Details

Individual to whom this Log Book relates

Attach Photo Here	First Name(s):	<input type="text"/>		
	Surname:	<input type="text"/>		
	Signature:	<input type="text"/>		
	Date of birth:	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Driver Licence No:	<input type="text"/>		

Address:

State: Postcode:

Country:

Phone: Mobile:
(Incl. Area Code)

Email:

Emergency Contact:

Change of address:

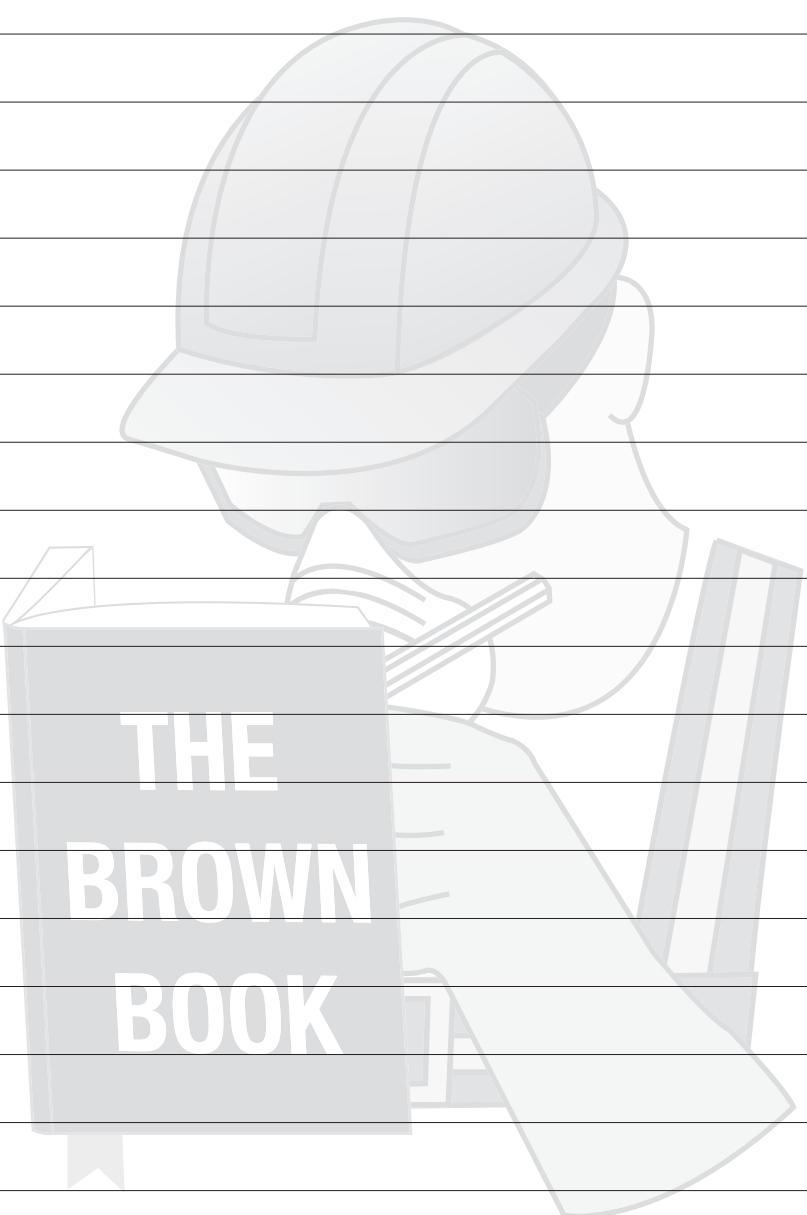
Change of address:

Change of address:

SAMPLE

THE BROWN BOOK

Additional Information



A large, faint watermark illustration of a construction worker wearing a hard hat and safety glasses, holding a pencil and a clipboard. The worker is reading a book titled "THE BROWN BOOK". The entire illustration is overlaid on a background of horizontal lines, suggesting a writing area.

SAMPLE

THE BROWN BOOK

Introduction

The Career Log Book is specifically designed for all skilled personnel to record their ongoing work history, competency, skills, experience and training.

It is essential that you maintain your Career Log Book with accurate and up-to-date information, as it formally verifies your ongoing work history, competency, training and qualifications.

Instructions

1. Complete **'Personal Details Page'** and insert a current passport photo (signed and dated by you on the reverse).
2. **'Qualifications/Certificates Page'** – ensure you record all your associated qualifications and certificate details.
3. **'Site Specific Inductions Page'** – ensure you record all site specific inductions with the date, employer/principal contractor providing induction, site location and your induction card number.
4. When completing each **'Log Page'**, ensure that you include as much detail as possible i.e. position, industry, description of work/task activity carried out, any machinery or equipment involved, or operated by you, during the completion of the work/task activity, as well as the company or site name and location, address and duration of the work/task activity.
5. Ensure that details of all your **Work/Task Specific Inductions, Training and Assessments** are also included in your Log Pages.
6. Ensure that the relevant **'Company Details'** i.e. Employer or Contractor (or for training or assessments, the details of the Registered Training Organisation (RTO) and the RTO Provider No.) are included on each Log Page.
7. Ensure that a **'Company Representative'** i.e. Supervisor, Manager, Trainer or Assessor, always completes and signs the appropriate Log Page (including the RTO Provider or Assessor Licence No. where applicable).
8. After completing each Log Page, turn back to the **'Index'** and summarise the basic information. Ensure Log Page '1' matches line '1' in the Index, Log Page '2' matches line '2' in the Index etc.
9. **YOU SHOULD RETAIN THIS LOG BOOK AS PROOF OF YOUR ONGOING COMPETENCY, SKILLS, EXPERIENCE AND TRAINING.**

SAMPLE

THE BROWN BOOK Career Log Book Index

EXAMPLE PAGE ONLY

Note: Log Page '1' matches line '1' in the Index
Log Page '2' matches line '2' in the Index

Pg	Position, Task/Work Activity (Incl. Induction, Training or Assessment)	Date:						Period of Operation:			
		From:			To:			Hours	Days	Weeks	Months
1	Dogman - 250 & 280 Crawler Cranes	26	04	04	10	09	04	-	1	2	4
4	Master 5 - Morpeth Tug 12.8M 2x220HP	14	11	05	30	03	06	-	2	2	4
3	scaffolder - incl. dogging	10	04	06	18	11	06	-	1	1	7
4	Rigger - incl. dogging 250 tonne Sumitomo & scaffolding	20	11	06	23	04	07	-	3	0	5
5	Piling Hand - soilmec SR50 & also on site safety committee	11	08	08	14	04	09	-	3	0	8
6	Welder - JFR11 Offshore Jackup Rig (incl. ASME9 Welding Spec Test)	26	06	09	15	10	09	-	2	2	3
7	EWP - Training & Assessment	02	11	09	02	11	09	3	0	0	0
8											
9											
10											

THE BROWN BOOK

Career Log Book

EXAMPLE PAGE:
DOGMAN

Position:	Dogman	Industry:	Construction		
Company/Site Name:	Boulderstone	Location:	Port Botany		
Suburb/Town/Area:	Botany Bay	State:	NSW	Country:	Australia
Work/Task Activity: <small>(including induction, training or assessment)</small>	Placing 50 tonne shutters, helped assemble crawler cranes, general dogging duties, installing 25 tonne				
	Reo cages				
Machine, Equipment or Vessel:	Dogging, 250 \$ 280 Crawler Cranes				

Company Details: *(Employer, Contractor or Registered Training Organisation, Trainer or Assessor)*

Company Name:	Boulderstone				
Address:	20 Sydney Road				
Suburb/Town:	Sydney	State:	NSW	Zip / Postcode:	2000
Country:	Australia	ABN No.:	12 345 678 910		
Tel: (Incl. Area Code)	+612 9981 3189	RTO Provider No.: <small>(where applicable)</small>	N/A		
Website:	www.boulderstone.com.au				

Company Representative: *(Supervisor, Manager, Trainer, Assessor)*

Name:	James Black	Position:	Supervisor		
Tel: (Incl. Area Code)	02 1234 5678	RTO Provider/Assessor Licence No.: <small>(where applicable)</small>	N/A		
Email:	jamie@operate.net.au				

Comments:	Spent 1 month dogging Manitowoc M4600-4 with ringer attachment				
-----------	--	--	--	--	--

Started Operating:		Finished Operating:		Period of Operation:			
Date:	26/04/04	Date:	10/09/04	Hours:	Days:	Weeks:	Months:
				-	1	2	4

Employee/ Trainee Signature:	A.N. Other	Company Representative Signature:	S. Black		
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THE BROWN BOOK

Career Log Book

EXAMPLE PAGE:
MASTER 5

Position:	Master 5	Industry:	Marine	
Company/Site Name:	Boulderstone	Location:	Port Botany	
Suburb/Town/Area:	Botany Bay	State:	NSW	Country: Australia
Work/Task Activity: <small>(including induction, training or assessment)</small>	Towing 1000 tonne barge to place 650 tonne counterfort blocks on seabed			
Machine, Equipment or Vessel:	Morpeth Tug 12.8m 2x220HP			

Company Details: *(Employer, Contractor or Registered Training Organisation, Trainer or Assessor)*

Company Name:	Ausbarge PL			
Address:	18 Fine street			
Suburb/Town:	Taren Point	State:	NSW	Zip / Postcode: 2010
Country:	Australia	ABN No.:	12 345 678 910	
Tel: (Incl. Area Code)	+612 9981 3189	RTO Provider No.: <small>(where applicable)</small>	N/A	
Website:	www.ausbarge.com			

Company Representative: *(Supervisor, Manager, Trainer, Assessor)*

Name:	Bill Smith	Position:	Manager	
Tel: (Incl. Area Code)	02 1234 5678	RTO Provider/Assessor Licence No.: <small>(where applicable)</small>	N/A	
Email:	bill@ausbarge.com			

Comments:	2 months was night work in difficult weather conditions			
-----------	---	--	--	--

Started Operating:	Finished Operating:	Period of Operation:					
Date:	14/11/05	Date:	30/03/06	Hours:	Days:	Weeks:	Months:
				-	2	2	4

Employee/ Trainee Signature:	A. N. Other	Company Representative Signature:	B. Smith
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THE BROWN BOOK Career Log Book

EXAMPLE PAGE:
SCAFFOLDER

Position:	scaffolder	Industry:	Construction		
Company/Site Name:	Big Build	Location:	City Tower		
Suburb/Town/Area:	Melbourne	State:	Vic	Country:	Australia
Work/Task Activity: (including induction, training or assessment)	Building scaffold on 10 storey high rise, placed scaffold walkways to access lift shafts				
Machine, Equipment or Vessel:	N/A				

Company Details: (Employer, Contractor or Registered Training Organisation, Trainer or Assessor)

Company Name:	stars scaffolding PL				
Address:	1 Melbourne street				
Suburb/Town:	Melbourne	State:	Vic	Zip / Postcode:	3000
Country:	Australia	ABN No.:	12 345 678 910		
Tel: (Incl. Area Code)	+612 9981 3189	RTO Provider No.: (where applicable)	N/A		
Website:	www.starsscaffolding.com.au				

Company Representative: (Supervisor, Manager, Trainer, Assessor)

Name:	Jim Green	Position:	Supervisor		
Tel: (Incl. Area Code)	07 1234 5678	RTO Provider/Assessor Licence No.: (where applicable)	N/A		
Email:	jim@starsscaffolding.com.au				

Comments:	Dogging crane for 2 weeks				
-----------	---------------------------	--	--	--	--

Started Operating:		Finished Operating:		Period of Operation:			
Date:	10/04/06	Date:	18/11/06	Hours:	Days:	Weeks:	Months:
				-	1	1	7

Employee/ Trainee Signature:	A. N Other	Company Representative Signature:	S. Green
------------------------------------	------------	---	----------

THE BROWN BOOK Career Log Book

**EXAMPLE PAGE:
RIGGER**

Position:	Rigger	Industry:	Mining		
Company/Site Name:	HHB	Location:	Koolan Island		
Suburb/Town/Area:	Pilbara	State:	WA	Country:	Australia
Work/Task Activity: <small>(including induction, training or assessment)</small>	Building crusher, placing large structure to support conveyors. Some lifts around 50 tonne				
Machine, Equipment or Vessel:	Dogging 250 tonne Sumitomo				

Company Details: *(Employer, Contractor or Registered Training Organisation, Trainer or Assessor)*

Company Name:	Forward Rigging PL				
Address:	5 Rigging Road, Manning				
Suburb/Town:	Perth	State:	WA	Zip / Postcode:	6000
Country:	Australia	ABN No.:	12 345 678 910		
Tel: (Incl. Area Code)	+618 9981 3189	RTO Provider No.: <small>(where applicable)</small>	N/A		
Website:	www.forwardrigging.com.au				

Company Representative: *(Supervisor, Manager, Trainer, Assessor)*

Name:	Tony Grey	Position:	Rigging supervisor		
Tel: (Incl. Area Code)	07 1234 5678	RTO Provider/Assessor Licence No.: <small>(where applicable)</small>	N/A		
Email:	tony@forwardrigging.com.au				

Comments:	Working at heights in manbox, spent 3 weeks building scaffold				
-----------	---	--	--	--	--

Started Operating:	Finished Operating:	Period of Operation:			
Date:	Date:	Hours:	Days:	Weeks:	Months:
20/11/06	23/04/07	-	3	0	5

Employee/ Trainee Signature:	A. N. Other	Company Representative Signature:	T. Grey
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THE BROWN BOOK Career Log Book

**EXAMPLE PAGE:
PILING HAND**

Position:	Piling Hand	Industry:	Piling, Building	
Company/Site Name:	Marsh st	Location:	M5 Motorway	
Suburb/Town/Area:	Arncliffe	State:	NSW	Country: Australia
Work/Task Activity: <small>(including induction, training or assessment)</small>	setting up rig, changing drilling tools, checking depths			
	Pouring concrete, placing 15m Reo Cages			
Machine, Equipment or Vessel:	soilmec SR50			

Company Details: *(Employer, Contractor or Registered Training Organisation, Trainer or Assessor)*

Company Name:	Wellington Piling			
Address:	5 Bucket Road, st Marys			
Suburb/Town:	Sydney	State:	NSW	Zip / Postcode: 2000
Country:	Australia	ABN No.:	12 345 678 910	
Tel: (Incl. Area Code)	+612 9981 3189	RTO Provider No.: <small>(where applicable)</small>	N/A	
Website:	www.wellingtonpiling.com.au			

Company Representative: *(Supervisor, Manager, Trainer, Assessor)*

Name:	Frank Drop	Position:	Site Foreman	
Tel: (Incl. Area Code)	02 1234 5678	RTO Provider/Assessor Licence No.: <small>(where applicable)</small>	N/A	
Email:	frank@wellingtonpiling.com.au			

Comments:	Was also on site safety committee			
-----------	-----------------------------------	--	--	--

Started Operating:	Finished Operating:	Period of Operation:					
Date:	11/08/08	Date:	14/04/09	Hours:	Days:	Weeks:	Months:
				-	3	0	8

Employee/ Trainee Signature:	A. N. Other	Company Representative Signature:	F. Drop
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THE BROWN BOOK Career Log Book

**EXAMPLE PAGE:
WELDER**

Position:	Welder	Industry:	Oil		
Company/Site Name:	Drillforce	Location:	Brent Field		
Suburb/Town/Area:	Northsea	State:	N/A	Country:	U.K.
Work/Task Activity: <small>(including induction, training or assessment)</small>	Pipe welding to X-Ray standards. Replaced structure around jack up leg. General repairs.				
Machine, Equipment or Vessel:	JFR 11 Offshore Jackup Rig				

Company Details: *(Employer, Contractor or Registered Training Organisation, Trainer or Assessor)*

Company Name:	Drillforcers				
Address:	15 Aberdeen st				
Suburb/Town:	Aberdeen	State:	N/A	Zip / Postcode:	AB1 29DJ
Country:	Scotland	ABN No.:	N/A		
Tel: (Incl. Area Code)	1800 179 435	RTO Provider No.: <small>(where applicable)</small>	N/A		
Website:	www.drillforcers.com				

Company Representative: *(Supervisor, Manager, Trainer, Assessor)*

Name:	Jimmy McSmith	Position:	Manager		
Tel: (Incl. Area Code)	+44 1224 682373	RTO Provider/Assessor Licence No.: <small>(where applicable)</small>	N/A		
Email:	jimmy@drillforcers.com				

Comments:	ASME9 Welding tests passed before commencing position				
-----------	---	--	--	--	--

Started Operating:		Finished Operating:		Period of Operation:			
Date:	26/06/09	Date:	15/10/09	Hours:	Days:	Weeks:	Months:
				-	2	2	3

Employee/ Trainee Signature:	A. N. Other	Company Representative Signature:	S. McSmith		
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THE BROWN BOOK

Operator Log Book

EXAMPLE PAGE:
EWP TRAINING

Position:	EWP	Industry:	Construction		
Company/Site Name:	Metro Link	Location:	Rozelle		
Suburb/Town/Area:	Sydney	State:	NSW	Country:	Australia
Work/Task Activity: <small>(including induction, training or assessment)</small>	Inspected EWP daily check. Spent 3 hours learning to run the EWP & Assessment				
Machine, Equipment or Vessel:	Evaluated work platform 26m JLG				

Company Details: *(Employer, Contractor or Registered Training Organisation, Trainer or Assessor)*

Company Name:	Steady Training PL				
Address:	1 Sydney Road				
Suburb/Town:	Sydney	State:	NSW	Zip / Postcode:	2000
Country:	Australia	ABN No.:	12 345 678 910		
Tel: (Incl. Area Code)	+612 9981 3189	RTO Provider No.: <small>(where applicable)</small>	1234		
Website:	www.steadytraining.com.au				

Company Representative: *(Supervisor, Manager, Trainer, Assessor)*

Name:	Michael Jones	Position:	Assessor		
Tel: (Incl. Area Code)	02 1234 5678	RTO Provider/Assessor Licence No.: <small>(where applicable)</small>	1234		
Email:	michael@steadytraining.com.au				

Comments:	Training given on proper use of safety harness, 3 hrs training on EWP & Assessment. Passed.				
-----------	---	--	--	--	--

Started Operating:	Finished Operating:	Period of Operation:			
Date:	Date:	Hours:	Days:	Weeks:	Months:
02/11/09	02/11/09	3	-	-	-

Employee/ Trainee Signature:	Company Representative Signature:
A. N. Other	M. Jones

SAMPLE

THE BROWN BOOK Career Log Book Index

Pg	Position, Task/Work Activity (Incl. Induction, Training or Assessment)	Date:				Period of Operation:			
		From:		To:		Hours	Days	Weeks	Months
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									

SAMPLE

THE BROWN BOOK Career Log Book Index

Pg	Position, Task/Work Activity (Incl. Induction, Training or Assessment)	Date:				Period of Operation:			
		From:		To:		Hours	Days	Weeks	Months
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									

SAMPLE

THE BROWN BOOK Career Log Book

1

Position:		Industry:	
Company/Site Name:		Location:	
Suburb/Town/Area:		State:	Country:
Work/Task Activity: (including induction, training or assessment)			
Machine, Equipment or Vessel:			

Company Details: *(Employer, Contractor or Registered Training Organisation, Trainer or Assessor)*

Company Name:			
Address:			
Suburb/Town:	State:	Zip / Postcode:	
Country:	ABN No.:		
Tel: (Incl. Area Code)	RTO Provider No.: (where applicable)		
Website:			

Company Representative: *(Supervisor, Manager, Trainer, Assessor)*

Name:	Position:		
Tel: (Incl. Area Code)	RTO Provider/Assessor Licence No.: (where applicable)		
Email:			

Comments:	

Started Operating:		Finished Operating:		Period of Operation:			
Date:		Date:		Hours:	Days:	Weeks:	Months:

Employee/ Trainee Signature:		Company Representative Signature:	
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SAMPLE

THE BROWN BOOK Career Log Book

2

Position:		Industry:	
Company/Site Name:		Location:	
Suburb/Town/Area:		State:	Country:
Work/Task Activity: (including induction, training or assessment)			
Machine, Equipment or Vessel:			

Company Details: *(Employer, Contractor or Registered Training Organisation, Trainer or Assessor)*

Company Name:			
Address:			
Suburb/Town:	State:	Zip / Postcode:	
Country:	ABN No.:		
Tel: (Incl. Area Code)	RTO Provider No.: (where applicable)		
Website:			

Company Representative: *(Supervisor, Manager, Trainer, Assessor)*

Name:	Position:		
Tel: (Incl. Area Code)	RTO Provider/Assessor Licence No.: (where applicable)		
Email:			

Comments:	

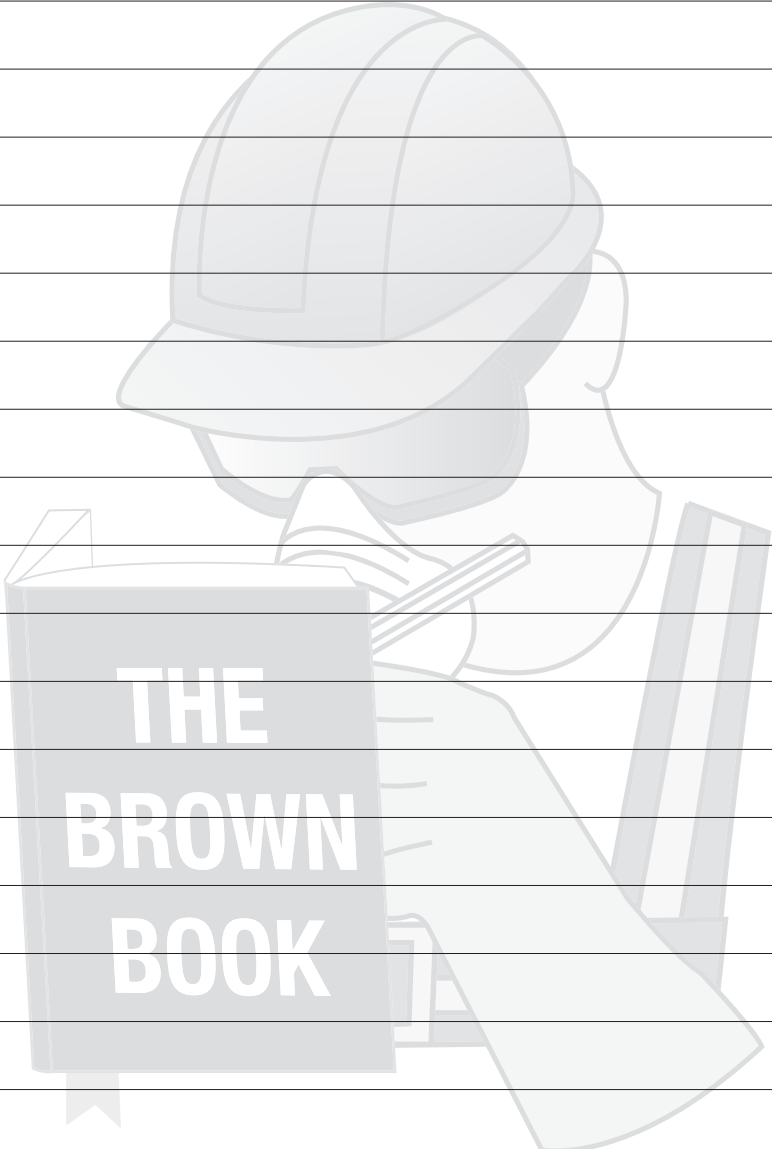
Started Operating:		Finished Operating:		Period of Operation:			
Date:		Date:		Hours:	Days:	Weeks:	Months:

Employee/ Trainee Signature:		Company Representative Signature:	
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SAMPLE

THE BROWN BOOK

Notes



A faint, light gray illustration of a construction worker wearing a hard hat and safety glasses, sitting and reading a book. The book cover is dark gray with the text 'THE BROWN BOOK' in white, bold, capital letters. The worker is holding a pencil and a pen. The illustration is overlaid on a grid of horizontal lines.

SAMPLE

I n t e r n a t i o n a l **THE BROWN BOOK** C a r e e r L o g B o o k

A simple-to-use log book, **THE BROWN BOOK** is an essential tool for all skilled personnel.

THE BROWN BOOK enables an individual to maintain a **concise and comprehensive record** of their ongoing work history and competency, including; **qualifications, skills, experience, general inductions, site specific inductions and work/task specific inductions, training and assessments, details of any machinery or equipment involved or operated**, as well as the **location and duration of work or activity undertaken**. Each log page is signed by the individual and validated by the relevant employer, company representative, RTO or assessor.

THE BROWN BOOK is perfect for all employers and those directly accountable for workplace safety; as a **valuable source of information** - providing a **formal reference** that substantiates an individual's ongoing work history and credentials – and a **necessary asset** that contributes significantly towards improving workplace safety.

THE BROWN BOOK IS A FUNDAMENTAL FOUNDATION FOR SAFETY FOR ALL INDUSTRIES.

Log Your Past & Secure Your Future

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